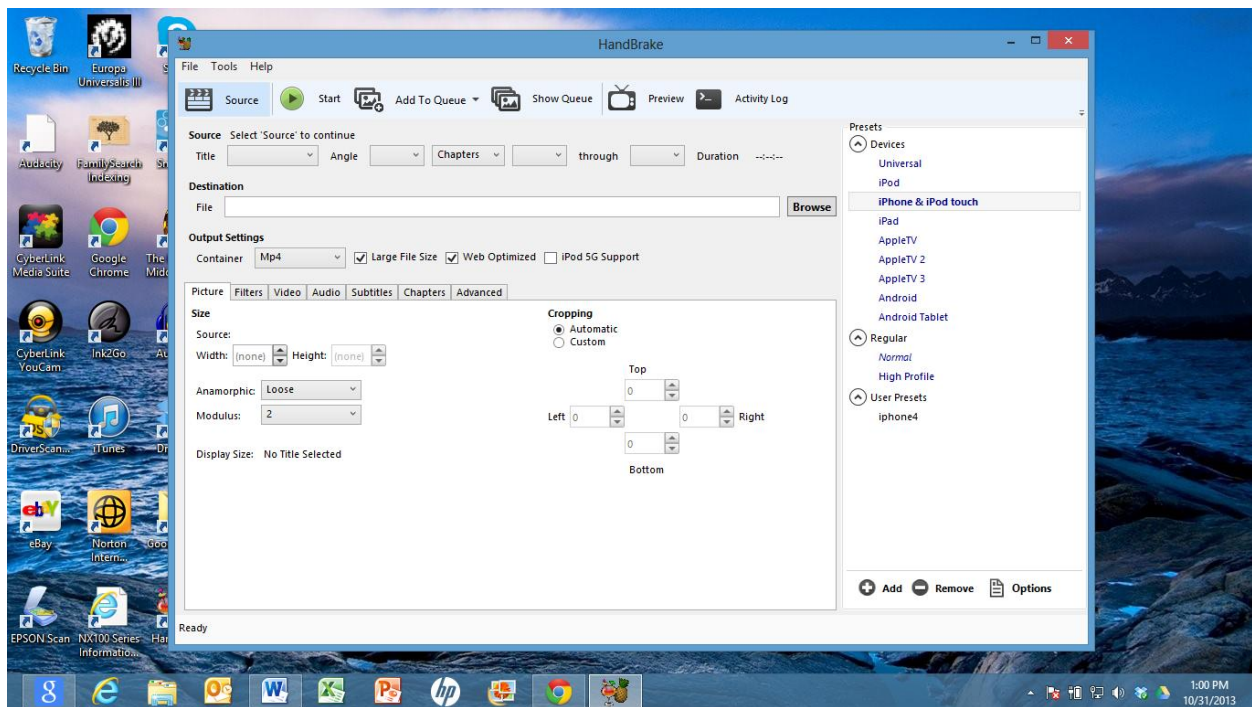


## Procedure For Screencasting To Make A Video

1. Type a script of your presentation that will be made into a video
2. Create a [www.Prezi.com](http://www.Prezi.com) or Powerpoint that will go with your script
3. Download [www.Ink2go.org](http://www.Ink2go.org) which is a screencasting software that costs \$20, the first 15 days are free
4. Open Ink2go and then minimize the toolbar so it will not be recorded. It will leave a little black knob over on the upper left corner of the screen.
5. You can then use your keyboard to start recording which is shift+alt+R
6. You will need to type the name of your screencast and save it, as soon as you push the save button it is recording
7. Open Prezi or powerpoint presentation. I use the arrow keys on the keyboard to scroll through the presentation at the speed I want. Ink2go is recording your voice and your computer screen. When you are finished hit shift+alt+R to stop the recording.
8. Open Windows MovieMaker and select the file of your screencast to download. Depending on the size of the movie, it can take 10-15 minutes to download. Once it is loaded you can edit the video and add music in the background. If you do not know how to do this there are tutorials on YouTube you can watch.
9. Once you are finished in movie maker, save the file. It will take a little while to save depending on the length of the video. You can save just the audio track to mp3 format, to create an audio product.



10. Download <http://Handbrake.fr> software (free). This is a converting software that will put your movie (wmv format) into MP4 format so any device can view it.

11. In Handbrake select the upper left source button and then open file, you need to select the final wmv file you just saved that is edited and has music. Now click iPhone & iPod touch on the right, open the video tab in the middle and make sure it is H.264 format and click the web optimized button in the middle. You will need to type the destination name and location where it needs to be saved when it is finished converting. You can use the browse button to select the folder it needs to be saved in.

12. This process can take a few hours until it is finished, however, you can still use your computer in other programs while the converting is taking place.

13. If your audio file didn't save as mp3, you can convert it using a variety of conversion programs, many are free or open source. Find a list at :

<https://www.lifewire.com/free-audio-converter-software-programs-2622863>

14. Once it is finished, view it and it should be ready to be saved in your AmazonS3 account.